



**Archive Donation**  
To be completed by donor.

Today's Date: \_\_\_\_\_

**Personal Information (needed for archival records only)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Donated Item Information**

Item being donated: \_\_\_\_\_

Date you received the item: \_\_\_\_\_

Date of item (if different than the date you received it): \_\_\_\_\_

How you received the item: \_\_\_\_\_

Where you were when you received the item: \_\_\_\_\_

Any additional information you would like to share: \_\_\_\_\_

\_\_\_\_\_

\*Please note that donating your item to the Library does not guarantee that it will be displayed for the public to see. Additionally, please note that any item donated will become the sole property of Billy Graham Evangelistic Association and that you will not have any right to reclaim it or to be compensated for its use. In the event you intend to claim a tax deduction for the charitable contribution of an item, please consult your tax adviser before making the gift. Please let us know if you would like additional information about this or other charitable giving options available through BGEA.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Completed form to be sent to Archives Department**

**Donation accepted by: \_\_\_\_\_**